

Quail Valley Swim Team Active Registration Notes

Click on the link:

<https://cui.active.com/sports-reg/login?a=d544f593-5bbf-4d7a-9065-c1c2938df190>

To register your swimmer(s), follow these steps:

1. Enter email address > Click Next
2. Accept Terms > Click Next
3. Register Swimmer #1
 - a. Enter swimmer information
 - b. Note: Swim team fees are waived for lifeguards only. Lifeguards will receive a one time use coupon code; codes will be distributed after all lifeguards are officially hired for the summer season.
4. Select Group
 - a. This field should pre-populate for you
 - b. Click on group (Ex: Ages 11 to 18 Group) > Click on group a 2nd time
 - c. Select "Pay in full \$75.00 total"
 - i. Multi-swimmer discount will be reflected later when entering final payment information.
5. Click Continue
6. Continue entering Parent & Swimmer's Information
 - a. Under Additional Purchases select one of the following:
 - i. I am a member of the pool \$0.00
 - ii. I am NOT a member of the pool \$110.00 -- this is for swim team only
7. Review Cart & Check Out screen
 - a. Select one of the following:
 - i. Finish and checkout > Enter payment
 - ii. Add Another Registration (see below)
8. Add Another Registration
 - a. Enter name
 - b. Select Age Group
 - i. When prompted, you will click the \$75 swimmer fee and the discount will be reflected later
 - c. Do NOT select Exit to Cart
 - d. Hit Continue only
9. When you are done registering all swimmers
 - a. Enter Payment Information
 - b. Select Credit Card or Electronic Check
 - i. I am unfamiliar with electronic check payment. For more information, you may need to contact your bank.
10. Print Order Summary for your records, or save to a PDF
 - a. You will receive a registration confirmation email for each swimmer
 - b. You will also receive an order receipt email
 - i. See swim portal link -- Use this to volunteer, track your swimmer's times, etc.